



HELP SHEET

The visa application form has 37 questions that must be filled in by the applicant with relevant information. These questions are outlined below, along with information on how to fill each of them. *Bear in mind that any false statements will result in your visa being refused*

1. Surname (Family Name)

Write your name as indicated on your passport (Please do not add the words “married name” and the name of your husband)!

2. Surname at birth (Former Family Name)

Write the name you had at your birth if different from the one indicated in section 1.

3. First Name(s)

Write your first name(s) as indicated on your passport.

4. Date of Birth

Write your date of birth in day-month-year order. (Example. 15.05.1990)

5. Place of Birth

Write your place of birth as indicated on your passport.

6. Country of Birth

Add the name of the country, even if it is not specified on the passport.

7. Current Nationality Nationality at Birth, if different

Write your passport's nationality, and if appropriate, your nationality at birth if it is different from your actual nationality.

8. Gender

Check the box corresponding to your gender (Male or Female).

9. Civil Status

Check the box corresponding to your legal marital status.

10. Minors

Write the full name, address, and nationality of the person holding parental authority or legal guardianship

11. National Identity Number

Write your national identity number, if applicable

12. Travel Document Type

Specify the type of travel document.

For more details

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13. Travel Document Number

Write the number as indicated in your passport or in your travel document.

14. Issue Date

Write the date your passport was issued (Please do not put the extension date).

15. Valid Until / Expiration Date

Write the date as indicated in your passport, taking into account any extension.

16. Issued By (country):

Specify the authority that issued the passport and the place of issue.

17. Family Members of EU, EEA or CH citizens shall not fill in fields no. 21,22,30,31 and 32 (marked with*) - Personal Information Regarding a Family Member who is a European Union, EEA, or Swiss National

Write the full name, date of birth, nationality, passport number, and relationship only if you are the dependent spouse, child, father, or mother of a person who is a citizen of another State of the European Union.

18. Family Relationship with an EU, EEA or CH citizens if applicable

Check the box corresponding to your family relationship.

19. Applicant's home address, email address and Telephone Number

Write the mailing address specifying whether it is your personal mailbox or that of another person or company (in this case, write the name of the mailbox owner).

Write your email address and as well as your landline and mobile telephone numbers **in your country of residence and**, where appropriate, in the country where you are submitting your visa application.

20. Residence in another Country

Specify whether you live in a country other than your current nationality, stating, if you answer yes, the number of your residence permit and its expiration date.

21. Current Occupation

In principle, write the occupation you currently have. If you have no occupation, write "no occupation" or / and "student"

22. Employer or Educational Institution

Write the name of the organization (firm, public service, educational institution) where you work and its contact information.

23. The Main Purpose of Your Trip

Check the option, which applies to you - Study as this the purpose

24. Additional information on purpose of stay:**25. Destination Member State**

Write the name of the country (Malta) you will be residing in for most of the traveling days, referred to as the main destination.

26. Member State of first entry:

Specify the country where you have entered the Schengen area.

27. Intended date of arrival of the first intended stay in the Schengen Area

Write the duration corresponding to your the length of your reservation with us considering arrival and departure flights

28. Fingerprints

Check the corresponding box. If your fingerprints have already been taken for a visa application in the past, indicate the date.

29. Entry Permit for Your Final Destination Country, If Applicable

Write the number and validity dates for your visa at your final destination, if this country is outside the Schengen area.

31. Inviting Person's Name...

Write the name of the person who invited you, or the contact information for a hotel or any type of accommodation during your stay in Malta, specifying all the details (telephone and email address).

32. Host Organization / Firm Name and Address

Write the name and address of the firm or organization that invited you (telephone and fax) and the contact information for your contact person in the firm:

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33. Travel and Living Expenses During Your Stay Are Covered by?

Check the appropriate box (you may check several boxes).

Check the appropriate box if you are a family member of a European Union, EEA, or Swiss national.

36. Date and Location

Write the place and date where you are filling-in the form, even if this date is different than the day you are going to the visa service.

37. Signature

The Visa application form should be completely filled and signed by Visa applicant and not another person. If the visa applicant is a minor (under 18), the application must be signed by a person having parental authority and their relationship should be included in parentheses (father, mother or guardian

* A separate visa application form is required for each applicant.

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