



This course is based on helping professionals to improve their level of English so as to be able to communicate effectively in the work environment. It offers the benefit of studying in a group but with fewer numbers so that students have more opportunity to actively participate during the lesson and get more teacher attention than they would in larger classes. Smaller numbers offer more flexibility in planning the course content around the individual needs of the participants.

The lessons cover general needs at targeted levels:

- Intermediate (B1)
- Upper Intermediate (B2)
- Advanced (C1)

- ✓ Students need to fill in a placement test to establish entry level of English
- ✓ We would recommend you to bring a laptop or tablet

In this course we adopt variations of both the Communicative approach- aiding students to become better communicators, and the Lexical approach- focusing on combining words, phrases and expressions, both of which will give students the language skills they need to communicate fluently and accurately in their chosen field.

The course materials focus on adapting the four skills- reading, writing, listening and speaking, as well as focusing on grammar and lexical issues, and pronunciation, all within a centred context.

Student needs are an important aspect that we take into consideration when developing course materials and the themes covered would apply to a wide range of students working in different fields, whilst also personalising to individual needs.

Lessons are based on full immersion where learners are exposed to target language and simulating real- life experience and situations. Please note we encourage you to bring your Tablet or Notebook with you to work in the classroom

✓ **Aim of the course**

- To improve operational effectiveness in a typical business environment by delivering English language coaching, which builds learner confidence in real life business situations
- Recycling and revisiting skills, sub-skills and systems to develop effective communication through authentic commercial material, simulations, collaboration and project work

✓ **Components of the course:**

The Business English course offers the following:

- ✓ Business needs analysis
- ✓ Case Studies
- ✓ Role-plays & Simulations
- ✓ Self-study book
- ✓ Other course material
- ✓ End of course interview/feedback discussion
- ✓ End of Course Report
- ✓ Certificate of Attendance

Sample Timetable	09:00 – 10:30	11:00 – 12:30	13:00 – 14:30
MONDAY	Needs Analysis and Objective setting.	Language building: Describing company structures.	Question forms and responding with interest using intonation.
TUESDAY	Case study: Improving systems .	Presentation skills- explaining how something works.	Using comparative forms to compare old with new.
WEDNESDAY	Using Present Perfect simple vs past simple to describe recent changes and results.	Presentation practice and feedback.	Business Idioms in use- meaning, form and practice.
THURSDAY	Meetings: Good Meetings/Bad Meetings Identifying points of success.	Updating and delegating tasks key expressions and practice	How to start and end phone calls
FRIDAY	Language at work: Present Simple and continuous to describe your current activities	Simulation – Planning a product launch	The Dragons' Den. Listening and discussion

MINI GROUP BUSINESS ENGLISH - 20

Levels	Intermediate (B1), Upper intermediate (B2) and Advanced (C1)
Lessons per Week	20 Sessions @ 45 Minutes per Session
Class Size	Average 4 Students – Maximum 8 Students
Age Recommendation	Minimum 23 Years
Price per Week	305.00 Euro

MINI GROUP INTENSIVE BUSINESS ENGLISH - 30

Levels	Intermediate (B1), Upper intermediate (B2) and Advanced (C1)
Lessons per Week	30 Sessions @ 45 Minutes per Session
Class Size	Average 4 Students – Maximum 8 Students
Age Recommendation	Minimum 23 Years
Price per Week	405.00 Euro

MINI GROUP COMBINATION BUSINESS ENGLISH

Levels	Intermediate (B1), Upper-intermediate (B2) and Advanced (C1)	
Lessons per Week	20 Sessions @ 45 Minutes per Session + 5 Individual Sessions OR + 10 Individual Sessions	
Class Size	Average 4 Students – Maximum 8 Students + Maximum 1 Student as per Individual Tuition	
Age Recommendation	Minimum 23 Years	
Price per Week	Combination 5	405.00 Euro
Price per Week	Combination 10	505.00 Euro

MINI GROUP INDIVIDUAL BUSINESS ENGLISH

Levels	Intermediate (B1), Upper-intermediate (B2) and Advanced (C1)	
Lessons per Week	On Request. We Recommend a Minimum of 2 Sessions per Day @ 45 Minutes per Session	
Class Size	Maximum 1 Student	
Age Recommendation	Minimum 23 Years	
Price per Session	30.00 Euro	

ADDITIONAL :

Course Supplement – July & August per week	35.00 Euro	
Airport Transfers on Request	1 Way	26.00 Euro
	2 Way	40.00 Euro
Guard.me Insurance per week	8.00 Euro	
Fees for text book	35.00 Euro	

All of the above courses include:

- ✓Welcome pack including student card
- ✓AM Student Handbook
- ✓AM Copy Book
- ✓AM Pen
- ✓Discounts @ various outlets
- ✓Free use of WIFI in the school
- ✓Free Sim Card on request
- ✓24/7 assistance
- ✓Orientation walk + welcome evening
- ✓Film Viewing – 1 per week
- ✓Disco / Parties – 1 per week
- ✓1 x Beach Club Entrance per week (June to September)